



# Bradford District Assembly Health and Wellbeing Forum

**Tuesday 29 January 2019 at CNet**

**Present:** Helen Speight (The Thornbury Centre) (Co-Chair); Helen Davey (Mind in Bradford) (Co-Chair); Janet Ford (CNet); Jane Dale (Little Lane Tai Chi Group); Carlton Smith (Bradford Trident); Tina Butler (Relate Bradford); Masira Hans (Sharing Voices); James Blezard (Healthy Lifestyle Solutions); Peter Horner (Community Action / Young Lives Bradford); Gabriel Stoltz (Bridge Project); Steph Smith (Age UK Bradford); Michelle Taylor (CBMDC / Women’s Health Network); Gill Thornton (Better Start Bradford); Kursh Siddiqui (BAME Voices); Linda Haynes (The Cellar Trust); Rachel Deadman (Bradford YMCA); Samantha Monk (Hale Project); Jill Griffiths (Equality Together); Bethany Simmonds (Specialist Autism Services); Rubina Burhan (Girlington Community Centre); Liz Robinson (Step2); Kay Wright (Royds); Ian Brewer (Credit Union)

**In attendance:** Wendy Collins (CNet – minutes); Ben Cross (Bradford VCS Alliance); Collette Connolly (NHS Commissioning); Rose Dunlop (Public Health, CBMDC); Mark Webster (Public Health, CBMDC)

**Apologies:** Sue Crowe, Jon Royle, Irene Hardy (Cruse Bereavement Care); Rachel Nauwelaerts (Positive Minds); Paula Smith (Healthwatch); Soo Nevison (Community Action); Kim Shutler-Jones (The Cellar Trust); Ali Kaye (Hidden Voices); Saeed Butt (Vital Projects); Chris Whiley (Carers’ Resource); Paul Anderson

Item		Action
1.	<b>Welcome and apologies</b>	
2.	<p><b>Forum Representative - feedback and up and coming issues</b></p> <p>Feedback reports were circulated prior to the meeting. All feedback reports are available to download via the CNet website: <a href="https://www.cnet.org.uk/bradford-district-assembly/health-and-wellbeing-forum">https://www.cnet.org.uk/bradford-district-assembly/health-and-wellbeing-forum</a> If forum members have any queries they should contact the representative directly – contact details will be listed on each report.</p> <p><b>BDCFT Council of Governors – Tina Butler, Relate</b></p> <ul style="list-style-type: none"> <li>• Tina feels the Trust is committed to the VCS and is keen on communities having an active voice.</li> <li>• Tina to share link for accessing relevant Trust documents.</li> </ul> <p><b>Healthy Bradford – Helen Davey, Mind in Bradford and Javed Khan, CNet</b></p> <ul style="list-style-type: none"> <li>• The main focus areas are healthy schools, workplace wellbeing quality marks and self-care and prevention.</li> <li>• Beat the Street took place in late spring / early summer. Unsure of further funding for this.</li> </ul>	<b>Tina to share link</b>

Item		Action
	<p><b>Various – Kim Shutler-Jones, The Cellar Trust</b></p> <ul style="list-style-type: none"> <li>• Contact Kim with any queries regarding her feedback.</li> <li>• Older people’s partnership work – Steph has had conversations with Janet and Kim regarding this and a further wider meeting is arranged for 28<sup>th</sup> February.</li> <li>• There are lots of references to organisational development work across Kim’s reports – need to make sure the forum is part of these conversations.</li> <li>• Frequent flyers – some community partnerships are doing some work around these. Wendy to circulate some potential dates for a task and finish group around frequent flyers into A&amp;E.</li> <li>• Jill mentioned that Born in Bradford have access to a lot of data that could be useful. Jill to check if we can make use of this.</li> </ul> <p><b>Mental Health Delivery Board and Mental Health Provider Forum – Helen Davey</b></p> <ul style="list-style-type: none"> <li>• Need to ensure Forum agenda is aligned with the mental health strategy – clear on offer into mental health agenda.</li> <li>• Mental Health Provider Forum has set up a peer support group around meeting the Information Governance (IG) requirements for small organisations in receipt of CCG funding. Helen will share the template submission document for those who wish to review what is required.</li> <li>• The Mental Health forum is looking to evolve its approach to working more collaboratively to ensure that our clients get the best support possible.</li> <li>• Janet to recirculate the feedback from last year’s Assembly conference (includes suggested principals for collaboration between cross sector partners).</li> <li>• A project called Healthy Minds is in progress to help improve awareness and access to support for Mental health and wellbeing. It will connect to and build on existing systems where possible eg DIVA database</li> <li>• Making Your Mind Up (MYMUP) has created a database of VCS services.</li> </ul> <p><b>Sexual Health – Liz Robinson</b></p> <ul style="list-style-type: none"> <li>• 2017 data is showing that more testing is being carried out but positives haven’t increased.</li> <li>• Relationships and Sex Education will be mandatory in all schools from 2020.</li> </ul> <p><b>Co-Chairs Report – Helen Davey, Mind and Helen Speight, Thornbury Centre</b></p> <ul style="list-style-type: none"> <li>• IG compliance was discussed at the SPG meeting.</li> <li>• Information on Community Partnerships can be read on the BVCSA website.</li> <li>• Ben will find out if there is a consolidated version of the three CP maps.</li> </ul>	<p><b>Wendy to circulate list</b> <b>Jill to check if we can use BiB data</b></p> <p><b>Helen D to send IG template submission to CNet</b></p> <p><b>Janet to recirculate principles</b></p> <p><b>Ben to look into CP maps</b></p>

Item		Action
	<ul style="list-style-type: none"> <li>• RMG has been ineffective and Kim is working with Phil Witcherley on improving this.</li> <li>• JSNA is now becoming part of a refreshed Bradford Observatory.</li> <li>• Ben to pick up system partnership agreement.</li> </ul>	<p style="text-align: center;"><b>Ben to pick up agreement</b></p>
3.	<p><b>BVCSA Feedback – Ben Cross, BVCSA</b></p> <p>Ben’s update report will be circulated with the minutes.</p> <ul style="list-style-type: none"> <li>• Ben will circulate a list of Community Partnership priorities.</li> </ul>	<p style="text-align: center;"><b>Ben to circulate list of priorities</b></p>
4.	<p><b>Minutes of the last Meeting &amp; Matters Arising</b></p> <p>Item 2, page 2: Kim is speaking to the council about an ISO cyber security requirement for council funding; there is no update as yet. Jill will find out if Better Start has any information.</p> <ul style="list-style-type: none"> <li>• Ben queried Jon’s point in AOB regarding funding transparency. Wendy to make clearer.</li> </ul>	<p style="text-align: center;"><b>Jill check if BSB has ISO info</b></p> <p style="text-align: center;"><b>Wendy to clarify Jon’s point</b></p>
5.	<p><b>Introduction to the new 10 year NHS plan – Soo Nevison, Community Action Bradford and District</b></p> <p>Soo was unable to attend the meeting but provided an annotated brief which was circulated.</p>	
6.	<p><b>Self-care and Prevention – Mark Webster, CBMDC; Collette Connolly, BDCT; Rose Dunlop, CBMDC</b></p> <p>The presentation will be circulated with the minutes.</p> <ul style="list-style-type: none"> <li>• Collette to send link for the Wisconsin study referenced in the presentation.</li> <li>• Wendy to ask Rose to send over paper for circulation to the group, for discussion at a future meeting.</li> </ul>	<p style="text-align: center;"><b>Collette to send link</b></p> <p style="text-align: center;"><b>Wendy to request paper from Rose</b></p>
7.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Carlton reported that a Clean Air Bradford event took place the Saturday before this meeting to look at tackling the problem of air pollution in the district. More information will be circulated once available.</li> <li>• Bradford District Credit Union has launched a Partnership Budgeting Account for members on Universal Credit. Ian will circulate a leaflet.</li> <li>• If anyone is interested in learning more about Children’s Services post-Ofsted, please contact Peter Horner.</li> <li>• The paper on future use of children’s centres is going to executive committee on 5<sup>th</sup> February, following which there will be a three-month consultation.</li> <li>• HD is keen to explore how the Mental Health Providers forum should connect into the evolving Community Partnerships to help build a better understanding of need and be better placed to provide appropriate offers to the partnerships on a system wide approach.</li> </ul>	<p style="text-align: center;"><b>Ian to circulate leaflet</b></p>

Item		Action
	<b>Dates of next meetings</b> <ul style="list-style-type: none"><li data-bbox="203 193 315 225">• TBA</li></ul> <b>Meeting ended 12.15 pm</b>	

Meeting minutes and accompanying handouts are available to download via the CNet website: <https://www.cnet.org.uk/bradford-district-assembly/health-and-wellbeing-forum>