



Bradford District Assembly
*the voluntary and
 community sector together*

Forum/Assembly Representative Feedback Report

Please provide a brief summary of meetings you have attended on behalf of the Assembly/VCS Forum. This report will be used to inform the Assembly Steering Group/Forum that you represent. The information contained within it will be posted on the Bradford Assembly website www.bradfordassembly.org.uk. If you wish to report on something confidential, please **mark this clearly**.

Return your completed form to wendy@cnet.org.uk

Name of Representative	Tina Butler
E mail / contact details	Tina.Butler@relatebradford.com
Title of the board / group you sit on	BDCFT Council Of Governors (CoG) – Private and Public Meetings (I also sit on several other committees as part of the Governor responsibilities)
Date the meeting took place	
Date of next meeting	18 July 2019
Did you receive the meeting papers in time to have a pre-meeting?	TBC (around October)
	Yes but no pre meeting needed

1. What was the purpose of the meeting?

- Nominations Committee Meeting – NED (Non Executive Director) Chair of Audit Recruitment - to discuss process of recruitment before going to the full CoG
- Pre meeting – Mental Health Training

2. Main areas of discussion (bullet points).

- Election and appointment of the lead governor (Nicky Green) and deputy lead governor – Colin Perry. There are vacancies in South Bradford and it's looking like it will a competitive process
- There was a presentation on the Care Quality Commission (CQC) action plan, following a core inspection of inpatient services in February and the CQC Section 29A that was issued to the Trust for areas of improvement.

A Rapid Process Improvement Workshop for a week in April was set up – key workstreams and programme of work were identified.

Several themes from the report came – eg governance, supporting staff to do their job, medicines, dignity and respect.

Many actions are already in place, addressing the issues. Staff will be engaged with and service users.

Clear timescales are in place, from July to March 2020.

- Participation and Involvement Strategy presentation – Your Voice Matters, ‘community conversations’ – lots of engagement so far and lots more planned. Discussions have taken place around developing involvement /making involvement easier, getting more people involved – *the health and wellbeing forum could potentially help with this area as needs numbers of people, knowledge, experience, skills and diversity*
- Performance Report – presentation and discussion around key indicators, performance and progress, eg training/waiting times/diagnosis/treatment

3. Were there any discussions or decisions which you feel you had particular impact or influence on?

The CoG continue to seek engagement from the third sector – and a senior leader from the Trust is attending an upcoming meeting to share the work of the Trust and to gain insight into the third sector and in partnership and collaborative working.

I am regularly asked to be part of additional committees/recruitment etc