



Bradford District Assembly
the voluntary and
community sector together

Forum/Assembly Representative Feedback Report

Please provide a brief summary of meetings you have attended on behalf of the Assembly/VCS Forum. This report will be used to inform the Assembly Steering Group/Forum that you represent. The information contained within it will be posted on the Bradford Assembly website www.bradfordassembly.org.uk. If you wish to report on something confidential, please **mark this clearly**.

Return your completed form to wendy@cnet.org.uk

Name of Representative	Paul Stephens
E mail / contact details	pauls@cabad.org.uk
Title of the board / group you sit on	Integrated Workforce Programme Board
Date the meeting took place	4 th July 2019
Date of next meeting	1 st August 2019
Did you receive the meeting papers in time to have a pre-meeting?	I received papers but did not have a pre-meeting.

1. What was the purpose of the meeting?

This was the regular IWPB monthly Board meeting

2. Main areas of discussion (bullet points).

- **Apprenticeship Enrichment Programme** – Alison Akew, Project Lead from the Health Education England Leeds Excellence Centre, gave an overview of the programme and progress to date. The enrichment programme is intended to be aligned to and to complement existing provider led apprenticeship programmes. Three key things were highlighted:
 - Wrap around offer of development options – possibly could be opened up to a wider audience.
 - Bringing apprentices together for networking and development opportunities (possibly through the development of a 'Community of Practice'. Include line managers and possibly a buddy system or peer mentoring.
 - Work shadowing/taster opportunities
- **One Workforce** – future governance arrangements (in principle) – Tina Lafferty (TL) the Programme Director of the Health & Care Economic Partnership (HCEP) gave an update on the delivery partner work with KPMG, who have presented early proposals relating to the HCEP governance arrangements. TL will circulate the presentation with key discussion points when they are available. This is on the agenda for this week's meeting.

Happy, healthy at home strategy (HH at H) and programme review –

Representatives from the IWPB will be attending a check and confirm day on 30th July. The session will be about:

- holding up a lens to our work - how the workforce strategy supports the delivery of the HH at H strategy
- noting any external factors, system delivery, what the system is telling us
- what to focus on – providing a sense of direction
- how are we working with other groups and where does attention and effort need to be targeted moving forward

Local workforce Action Board (LWAB) - There was a panel meeting at the start of July to discuss the Place based bids. There is a formal panel on 26 July and IWPB will know a couple of days after that.

Bids of between £50k and £80k per Place were requested and the Bradford District & Craven Place requested £80k in total so we need to look at how to cut bids back if we don't get the full £80k. This includes a bid for £22k for system leadership to add to the £10k already secured through the West Yorkshire & Harrogate Organisational Development network.

3. Were there any discussions or decisions which you feel you had particular impact or influence on?

The key area for discussion that I was involved with relates to the Apprenticeship Enrichment Programme:

- I met up with Alison Akew after the meeting to discuss how the VCS might be involved in this. We recognised that there is limited information about how the VCS engages with apprenticeships, although we have anecdotal information that organisations to have apprentices working for them.
- We recognise that the VCS often provide work experience for students and this may be where the VCS can become involved. This would help those in the statutory sector to explore what health and wellbeing roles in the VCS look like.
- Alison said that it may be possible to explore a menu training that the VCS may be able to access as a 'benefit' for providing placements for those on the apprentice programme

Further note:

I have recently replaced Michaela Howell on the IWPB. She helped develop values for integrated working and this needs to be developed into core competencies/ behaviours. I have been asked to become involved in this work stream, complementing the work I have done with the VCS Alliance.