



Bradford District **Assembly**
*the voluntary and
 community sector together*

Forum/Assembly Representative Feedback Report

Please provide a brief summary of meetings you have attended on behalf of the Assembly/VCS Forum. This report will be used to inform the Assembly Steering Group/Forum that you represent. The information contained within it will be posted on the Bradford Assembly website www.bradfordassembly.org.uk. If you wish to report on something confidential, please **mark this clearly**.

Return your completed form to wendy@cnet.org.uk

Name of Representative	Paul Stephens
E mail / contact details	pauls@cabad.org.uk
Title of the board / group you sit on	Integrated Workforce Programme Board
Date the meeting took place	1 st August 2019
Date of next meeting	5 th September 2019
Did you receive the meeting papers in time to have a pre-meeting?	I received papers but did not have a pre-meeting.

1. What was the purpose of the meeting?

This was the regular IWPB monthly Board meeting

2. Main areas of discussion (bullet points).

- **NHS LTP**

Kerry Weir (CCG) presented information regarding the 5 year strategic plans and workforce submissions. There is a requirement for WY&H ICS to submit a Long Term Plan by the end of November and the first stage will be to complete some standard templates to be built up from a place level.

Milestone dates

CCGs and Trusts submit first draft strategic planning tool templates	6 September
WY&H and place level aggregations of strategic planning tool	10 September
WY&H programme teams and sector groups to review strategic planning tool submissions and provide feedback to place leads	13 September
CCGs and Trusts submit second draft strategic planning tool templates	20 September
WY&H and place level aggregations of strategic planning tool	23 September

I asked for assurance that the voluntary sector is factored into workforce planning and includes what is not commissioned. It was confirmed that the data required is NHS workforce data but the LA and PIVOs need to have view around the narrative.

- **IWPB Strategy Review**

There have been a number of sessions:

- AWC Provider Alliance workshop,
- ICB update and check and confirm sessions.

The check and confirm sessions identified that the delivery programmes and other enablers need to have their own subject specific workforce plans rather than IWPB being expected to cover all. There is a need to align more with Health Care Partnerships.

Implications/emergent themes

The One Workforce Academy and IWPB need to work more closely together and to look at where there might be quick wins: e.g. apprenticeship schemes, non-registered workforce and statutory mandated training. A meeting will be arranged with KPMG to commence start to look at options for quick wins. I advised that apprenticeships in VCS are difficult to tie down. The sector provides placements for experience but consider if it could lead onto accessing training as a reward.

- **Support Staff Workforce Development Fund**

The bids this year will be considered at a Place level and Maureen Goddard (MG) will act as the rep for reviewing the individual bids for Bradford district and Craven to ensure some strategic alignment. IWPB members agreed that it would be more effective use of the funds to join forces at a place level.

- **Field Testing**

MG advised that KPMG are field testing a workforce development tool across 8 ICSs in the country. HEE are working with KPMG and holding a workshop on 20 August. MG is working for Place with KPMG on the modelling and the idea is how to collect the good practice and challenges at place based level. PC advised she had received an invite separately possibly via the LWAB.

- **Health and Care Economic Partnership**

Tina Lafferty (TL) advised that KPMG had delivered a presentation on 20 June which had gone well. TL advised that agreement is needed on how best to follow through on the issue of finance contributions for the future from the main organisations. The next step is KPMG awaiting comments on the brief and a final brief still needs to be circulated, with individual conversations to be arranged following this.

- **Health and Care Partnerships/Provider Alliances**

No update on HCPs

- **West Yorkshire Updates:**

MG confirmed the three Local Workforce Action Board (LWAB) bids were successful and the full amount has been awarded. Ruth Shaw is leading on the Leadership bid and she needs capacity to support delivery so MG proposed the project support should sit within BDCFT. MG to contact those involved in each bid to support mobilisation.

3. Were there any discussions or decisions which you feel you had particular impact or influence on?

The key areas for discussion that I was involved in were as follows:

- I asked for assurance that the voluntary sector is factored into workforce planning and includes what is not commissioned. It was confirmed that the data required is NHS workforce data but the LA and PIVOs need to have view around the narrative.
- I advised that apprenticeships in VCS are difficult to tie down. The sector provides placements for experience but consider if it could lead onto accessing training as a reward.
- I am working with Ruth Shaw and the Leadership Community of Practice relating to the implementation of the successful LWAB Leadership bid.