



**Bradford District Assembly**  
*the voluntary and  
 community sector together*

## Forum/Assembly Representative Feedback Report

Please provide a brief summary of meetings you have attended on behalf of the Assembly/VCS Forum. This report will be used to inform the Assembly Steering Group/Forum that you represent. The information contained within it will be posted on the Bradford Assembly website [www.bradfordassembly.org.uk](http://www.bradfordassembly.org.uk). If you wish to report on something confidential, please **mark this clearly**.

**Return your completed form to [wendy@cnet.org.uk](mailto:wendy@cnet.org.uk)**

Name of Representative	<b>Tina Butler</b>
E mail / contact details	<a href="mailto:Tina.Butler@relatebradford.com">Tina.Butler@relatebradford.com</a>
Title of the board / group you sit on	<b>BDCFT Council Of Governors (CoG) – Private and Public Meetings (I also sit on several other committees as part of the Governor responsibilities)</b>
Date the meeting took place	
Date of next meeting	<b>12 December 2019</b>
Did you receive the meeting papers in time to have a pre-meeting?	<b>Yes but no pre meeting needed</b>

### 1. What was the purpose of the meeting?

- Private Council of Governor’s Meeting
- Public Council of Governor’s Meeting

### 2. Main areas of discussion (bullet points).

Areas that may be of interest:

- Involvement Strategy, Your Voice Matters - two key drivers are core to implementing and achieving the strategy – ‘Reaching In’ to services and ‘Reaching Out’ to connect, build relationships and work with communities, wherever there is experience, expertise and insight to draw on. To be launched externally in January.
- In terms of quality improvement, the Trust is making good progress in implementing The Care Trust Way – practical tools and techniques to making things work better for colleagues and most importantly, for users of the services. Continual evaluation is ongoing to transform culture. A workshop event with the King’s Fund is to take place, with an action research focus.

For more on ‘The Care Trust Way’ - <https://www.bdct.nhs.uk/care-trust-way-continually-improving-together/>

- CQC (Care Quality Commission) Section 29a Warning Letter – as you know, the Trust received this at the end of March 2019 regarding the acute inpatient wards and psychiatric intensive care unit. A rapid action plan was put in place.

The Trust had another visit in September 2019 – the full report is here: [https://www.cqc.org.uk/sites/default/files/new\\_reports/AAAJ5715.pdf](https://www.cqc.org.uk/sites/default/files/new_reports/AAAJ5715.pdf) The services weren't re-rated.

- Children and Young Peoples Mental Health Services (CAMHS) - There is a strategic review of all local authority and NHS commissioned mental health and wellbeing services for young people – up to age 25. Tremendous pressure on services. Will report back to the Health and Wellbeing Board this month.
- Work to be undertaken with Deloitte to support the completion of the action plan re the CQC rating. The Trust Board Development Plan for 2020 is to be revised.
- Report were given across the Trust work, by the non-executive director's areas – was an effective way of hearing a summary of work/progress
- Recruitment for Non-executive Director is underway.

Further information on national Well-Led requirements for NHS Trusts: <https://improvement.nhs.uk/resources/well-led-framework/>

- Phil Hubbard has been appointed as the new Director of Nursing.
- Cathy (Chair of Bradford District Care Foundation Trust) met representatives of the Assembly/third sector. Third sector leaders had an ask of the Trust's to look at offering free training to help enhance practice. The Trust is exploring dedicating a percentage of training from next year.

Pathways pre-planning work is being looked at, with a session March 2020 to explore further – re transition/ill-health/recovery services.

**3. Were there any discussions or decisions which you feel you had particular impact or influence on?** Not on this occasion.