

Bradford District Assembly | Assembly Steering Group Meeting Minutes

Monday 21st September 2020 | 10am via Zoom

Present: Kim Shutler (KS) (Chair), Ben Cross (BC) (BVCSA), Helen Davey (HWB Forum Co-Chair), Nasim Qureshi (Vice Chair), Janet Ford (JF) (CNet), Javed Khan (JK) (CNet), Helen Speight (HS) (HWB Forum Co-Chair), Peter Horner (PH) (Young Lives Forum), Yasmin Khan (YK) (Safer Communities Forum Co-Chair), Jon Royle (JR) (Safer Communities Forum Co-Chair), Vicky Beere (VB) (Project 6), Penny Wangari-Jones (PWJ) (Equalities Forum Co-Chair), Soo Nevison (SN) (Community Action)

In attendance: Saima Ashfaq (minutes)

Apologies: Mark Nicholson, Steve Blackman

Item		Action
1	<p>Introductions, and apologies</p> <p>Note:</p> <ul style="list-style-type: none"> <i>i. Declarations of interest to be declared against each agenda item as appropriate</i> <i>ii. Equalities: Discussions/decisions/issues that may have a disproportionate effect on protected characteristics to be raised against each agenda item as appropriate.</i> 	
2	<p>Minutes of previous meeting</p> <p>Deferred to next meeting</p>	
3	<p>KS welcomed all. No formal agenda was presented. KS proposed that this mornings ASG meeting be used to take stock and look at all the things we try to influence collectively as an Assembly in order to agree some broad parameters for strategic planning.</p> <p>VB shared a diagram via Zoom and KS went through a presentation she had put together on VCS resilience.</p>	<p>Set dates for Scenario Planning Workshop</p>

Discussion took place around this. Key points:

- Some concern highlighted around setting long term priorities when the worst of the fall out of Covid19 is yet to come, particularly in terms of health inequalities
- Question raised around the VCS being more pro-active in helping to set the agenda with statutory bodies around health inequalities
- A clear vision was highlighted as essential to dealing with the uncertainty that is to come
- VB suggested a Scenario Planning workshop. All agreed. **(19 October 2020, 9am – 1pm via Zoom)**

Discussion took place around current changes in political structures.

Members reflections:

- HD: The presentation given by KS has reinforced the question of what we are trying to achieve as a sector. A collective vision and a set of objectives is needed. Focus on strategy then operations. Strategy for VCS is imperative. We will not be able to influence everything
- HS: Highlighted the need to understand where VCS orgs and communities currently stand – statistics will be far worse in 6 months.
- BC: Asked if there are a set of principles around requesting representation? If so how are we utilising them?
- YK: For scenario planning, understanding roles and responsibilities as an ASG is crucial. We have a duty of care as members of the ASG. Also need to look at how we work as a team. Look at outcomes around building trust between members. Identify challenges ASG is likely to face and have clear strategies to deal with this.
- NQ: Do we exist to support the system, deliver their priorities or do we exist to support the VCS and deliver for communities? Like to see long term vision and short term priorities not just from a system perspective but also from communities perspectives. Identify the main priorities for the ASG and which ones can be left for later.
- JR: noted that we need to focus on ourselves as well, our own capabilities and our resources. Are we influencing in an efficient way? If the ASG's credibility is a threat do not see the point of looking 5 or 10 years ahead.
- JK agreed with JR and NQ. The infrastructure contract is still another 5 or 6 months away from being settled, the Council and CCG's are still in confusion around who is doing what and who the leads are. We will be firefighting for the next couple of months. Need to prioritise the strengths we have and the communities needs. Once the infrastructure review is complete we

	<p>will have a clearer picture of what funds and capacity we have. Be clear on 4 or 5 things we can do.</p> <ul style="list-style-type: none"> • PWJ agreed with focusing on the ASG strategy and working from that. Asked if there was scope to look at how we make things a priority. The VCS should be recognised for the value it brings, including priorities. • JF responded to BC's earlier query regarding requests for representation. A template is available and used, however reps also need to build relationships so that the VCS can help shape and co-design. BC said that a rethink was needed about how this will work and how we can prioritise if resources reduce <p>Discussion took place around representation</p> <ul style="list-style-type: none"> • YK commented that one challenge we have is having clear unity as a team and harnessing ethical leadership • JR said that he would appreciate a more detailed discussion around representing own organisations and the sector as a rep • SN said that the Octopus drawing from a previous ASG/BVSA joint meeting would be a good place to start a discussion around strategic planning <p>KS suggested having a joint ASG/BVCSA meeting. All agreed. Doodle poll to be sent around for a date in mid October. JF has also had a request by Michelle Taylor who is now working in a new role with Bradford Council to tie in a Council Equalities Consultation with ASG meetings.</p>	<p>SN to share Octopus Drawing to ASG</p> <p>Doodle poll for joint ASG/BVCSA meeting</p>
<p>4.</p>	<p>AOB None</p> <p>Date of next meeting: Monday 16 November 2020, 10am -12 noon</p> <p>Meeting finished at 11:45am</p>	